

Important Notice for B.Tech C.S.E Final Year Students

Subject: SOP for Project Group Formation, Topic Selection and Mentor Approval

Dear Students,

All final year students are hereby informed to strictly follow the below-mentioned SOP for the **Major Project Phase-I** process:

1. **Group Formation**
Students are required to form project groups with a **minimum of 2 members and a maximum of 4 members**.
2. **Group Formation Across Sections**
Students may form their project group with students from **other sections also**, provided all members are registered.
3. **Topic Domain**
The project topic must be selected from a **technical domain related to Computer Science and Engineering**. Non-technical or unrelated topics will not be considered.
4. **Discussion Among Group Members**
Each group should start internal discussion among group members for selecting a suitable project topic.
5. **Preparation of Topic Brief**
Before approaching any faculty mentor, each group must prepare:
 - Proposed project title/topic
 - Brief description of the topic
 - Problem statement
 - Basic objectives
 - Technology/domain to be used
6. **Mentor Approval**
After finalizing the topic brief, the group should approach the faculty mentor working in the relevant domain and seek approval for the project topic.
7. **Timeline for Mentor Selection**
The process of **group formation, topic discussion, mentor approach and mentor approval** will be carried out from **31 July 2026 to 10 August 2026**.
8. **One Mentor for Each Group**
After completion of this process, every project group must have **one approved mentor**.
9. **Synopsis Approval Presentation**
Once mentor approval is completed, the next step will be the **Synopsis Approval Presentation**, for which further instructions and schedule will be shared separately.

All students are instructed to take this process seriously and complete the required steps within the given timeline. Any delay in group formation, topic finalization, or mentor approval may affect the student's eligibility for the Synopsis Approval Presentation.